



Please fill in the whole form and return it in the pre paid envelope provided (UK only) to:

Bury Grammar Schools  
Development Office  
Farraday House  
Bridge Road  
Bury  
Lancashire, BL9 0HG

The Bury Grammar Schools Trustee Limited (company number. 06612259) as trustee of Bury Grammar Schools Charity (registered charity no. 526622) Registered office: as above. Registered in England & Wales.

<b>Title:</b>	<b>Forename:</b>	<b>Surname:</b>
<b>Address:</b>		
<b>Postcode:</b>	<b>Tel:</b>	<b>Email:</b>

**Donation Details:**

I would like to donate £\_\_\_\_\_ on the  1<sup>st</sup> or  15<sup>th</sup> of every  month /  year. Starting on Date: \_\_\_\_\_ please choose a start date at least 1 month from today

I wish my donation to be for the duration of:  5 years,  10 years,  other, please specify \_\_\_\_\_

I would like my donation to go towards the Bury Grammar Schools':  Building Fund  Bursary Fund  other, please specify \_\_\_\_\_

I would like /  I would not like my name to be included in the Bury Grammar Schools' Book of Donors.

**INSTRUCTION TO BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT**  
Please fill in the whole form and return it to the address above.

Name and full postal address of your Bank or Building Society:

To: The Manager

<b>Bank/Building Society:</b>	<b>Originators Identification Number:</b> 427617
<b>Address:</b>	<b>Reference Number</b> (office use only):
<b>Name(s) of Account Holder(s):</b>	<b>Instruction to your Bank or Building Society:</b> Please Pay The Bury Grammar Schools Trustee Limited Direct Debit from the account detailed in the instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Bury Grammar Schools Trustee Limited and if so, details will be passed electronically to my Bank/Building Society.
<b>Bank/Building Society Account Number:</b>	<b>Signature(s):</b> <b>Date:</b>
<b>Branch Sort Code:</b>	<b>Banks and Building Societies may not accept Direct Debit Instructions for some types of account.</b>

**Gift Aid Declaration.**

I would like the Bury Grammar Schools to treat my donation and any subsequent donations that I may make as being made under the Gift Aid Scheme.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For your gift to qualify for inclusion under the Gift Aid scheme you must pay an amount of income tax and / or capital gains tax at least equal to the tax that The Bury Grammar Schools reclaim on your donations in the tax year (currently 25p for each £1 you give). If you are a higher rate taxpayer you can reclaim the tax paid on your gift through your Self Assessment form, worth as much as £25 to you for every £100 you give.

**This Guarantee should be detached and retained by the payer**

**Direct Debit Guarantee**

<ul style="list-style-type: none"><li>This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits</li><li>If there are any changes to the amount, date or frequency of your Direct Debit The Bury Grammar Schools Trustee Limited will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request The Bury Grammar Schools Trustee Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request</li><li>If an error is made in the payment of your Direct Debit by The Bury Grammar Schools Trustee Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when The Bury Grammar Schools Trustee Limited asks you to.</li><li>You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.</li></ul>	
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