

## Fair Processing Notice

West Mercia Police gathers and holds personal information which it uses for a policing purpose. The policing purpose includes: -

- a. Protecting life and property;
- b. Preserving order;
- c. Preventing the commission of offences;
- d. Bringing offenders to justice;
- e. Any duty or responsibility of the police arising from common or statute law.

These five policing purposes provide the legal basis for collecting, recording, evaluating, sharing and retaining police information.

West Mercia Police will hold information relating to a range of individuals including victims, witnesses, complainants, suspects and offenders, in connection with this policing purpose as well as details of others who work for or with the force.

All personal information is held and processed in accordance with the Data Protection Act 1998 and Statutory Code. Anyone working with the West Mercia Police may only use information in accordance with their policing duties.

Information held by West Mercia Police may be shared with other organisations where this is necessary for a policing purpose, for example information is shared: -

- With Criminal Justice systems as part of the pre-charge and post-charge processes, e.g.

prosecuting someone through the Court.

- When working with partner agencies to reduce crime and disorder, and anti social behaviour as required by the Crime and Disorder Act.
- With the Criminal Records Bureau which provides information to organisations in order to enable them to make safer recruitment decisions by identifying potential candidates who may be unsuitable to work with children or other vulnerable members of society.
- With other Professional and Regulatory Bodies.

Information is shared where specifically required to do so by statute or by order of the court.

West Mercia Police will also share information with partner agencies when the information is required to enable them to carry out their statutory responsibilities or where it is necessary to prevent harm to an individual or others.

Any disclosure of personal information is carefully considered in accordance with legislation, policy and/or information sharing agreements.

You have a right to see information held about you and can request access to your own information as detailed within the Subject Access procedures.